

Governing Board of Trustees
AGENDA
Thursday, November 21, 2013, 4:30 PM

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon
Student Board Representative: Keelin Shaughnessy
Superintendent/Secretary: Dr. Jeffrey Felix Recording Secretary: Maria Johnson

Times Indicated are Anticipated and Serve as Guidelines for Discussion

- 1.0 CALL TO ORDER4:30**
 - 1.1 Call to Order
- 2.0 OPEN SESSION.....4:30**
 - 2.1 Pledge to the American Flag
 - 2.2 Approval of the Agenda: Any changes for either the full agenda or the consent calendar must be made at this time
 - 2.3 Silver Strand Elementary School Student Report
 - 2.4 Shareholder Reports
 - 2.5 Superintendent’s Report
 - 2.6 Comments from Board Members

3.0 COMMENTS FROM THE AUDIENCE (Agenda and Non–agenda items)5:00

Anyone wishing to address the Board on agenda, non–agenda, and/or Closed Session items may do so. Individual speakers will be limited to three minutes. Total public input on any one subject will be limited to twenty minutes, and may be extended at the discretion of the Board President. Comments on an agenda item will be taken when the agenda item is discussed by the Board. Comments on non–agenda items will be held before the Consent Motion if there are three yellow cards or less per topic. If there are more than three yellow cards per topic then the comments from the audience will be held until the end of the agenda.

4.0 APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR.....5:25

The purpose of the consolidated motion is to expedite action on routine agenda items. All agenda items, which are not held for discussion at the request of a member of the Board, will be approved as written as part of the consolidated motion. Items designated or held for discussion will be acted upon individually. Any member of the audience who wishes to speak to an agenda item should **complete a yellow card** and present it to the Recording Secretary **before the agenda is approved.**

- 4.1 Approve the Special Board Meeting Minutes of October 10, 2013, and Regular Meeting Minutes of October 17, 20134
- 4.2 Accept Donation to the Coronado Unified School District 10
- 4.3 Approve/Ratify Purchase Orders 11
- 4.4 Approve/Ratify Contracts for Services..... 12
- 4.5 Approve Certificated Personnel Register 14

| | | |
|------------|---|-------------|
| 4.6 | Approve Classified Personnel Register | 15 |
| 4.7 | Approve Agreement for Participation in Regional Occupational Program (ROP) for 2013-2014 | 16 |
| 4.8 | Approve the Assignment of Teachers According to Education Code Sections 44258.3 and 44258.7 (c) & (d) and Board Policy 4113..... | 17 |
| 4.9 | Approve the New Position of CiTV Executive Producer/Programmer and the Job Description of That Position’s Representative Duties, Knowledge and Abilities Needed | 18 |
| 4.10 | Approve New Job Description for Technology Resource Instructional Assistant | 24 |
| 4.11 | Approve Resolution Accepting the Child Care and Development Funding Terms and Conditions for the 2013-2014 School Year for the California State Preschool Program at Silver Strand Elementary School and Authorizing Staff to Sign the Contract | 28 |
| 5.0 | REPORTS..... | 5:30 |
| 5.1 | Coronado School of the Arts Annual Report (20 minutes) | 30 |
| 5.2 | Learning Report (written) | 42 |
| | • Common Core Standards | |
| | • CalMAPP System | |
| 5.3 | Student Services Report (written) | 46 |
| | • Safety and Security | |
| 6.0 | ACTION ITEMS/PUBLIC HEARINGS | 6:00 |
| 6.1 | Public Hearing on California Common Core State Standards (CCSS) Funding | 48 |
| 6.2 | Public Hearing on Sufficiency of Instructional Materials for 2013-2014 | 51 |
| 6.3 | Adopt Resolution on Sufficiency of Instructional Materials for 2013-2014 | 52 |
| 6.4 | Nominate a representative to California School Boards Association Delegate Assembly to serve Region 17 | 56 |
| 6.5 | Approve Revised Board Meeting Calendar | 57 |
| 7.0 | PROPOSALS/FIRST READINGS..... | 6:30 |
| 7.1 | Adopt Revisions to Board Policies, Board Bylaws, Administrative Regulations, and/or Exhibits and New Policy and Regulation 0460, Local Control and Accountability Plan..... | 58 |
| 8.0 | ORGANIZATIONAL BUSINESS | 6:35 |
| 8.1 | Proposed List of Agenda Items for Future Board Meetings | 59 |
| 8.2 | Special Board Meeting, December 3, 2013, 5:00 PM – Budget Study Meeting at Silver Strand Elementary School in Strand Hall | |
| | Special Board Meeting, December 12, 2013, 9:00 AM – 12:00 PM, District Strategic Planning | |

December 12, 2013, Annual Organizational Meeting, 2:00 PM – 2:35 PM

Special Board Meeting, December 12, 2013, Organizational Meeting, 2:40 PM – Adjourn and begin a Special Board Meeting to look at the First Interim and also will include the results of a community survey performed by True North Research

Special Board Meeting, January 7, 2014, 5:00 PM – Budget Study Meeting at Village Elementary School in Village Hall

9.0 CONVENE TO CLOSED SESSION (Conference Room) 6:45

- 9.1 Student Matters: Settlement Agreement, Government Code 54962 and Education Code 35146; Case #2013020632 & 2013020633 (consolidated)
- 9.2 Discussion of pending negotiations with ACT and CSEA (Employee Organizations) with Superintendent Felix (Chief Negotiator), per Government Code 54957

10.0 RECONVENE TO OPEN SESSION (District Board Room)

- 10.1 Report Any Action Taken in Closed Session

11.0 ADJOURN7:30 (approximately)

Individuals who require special accommodation (American Sign Language Interpreter, accessible seating, documentation in accessible formats, etc.) should contact the Superintendent or designee at least two days before the meeting date. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 201 Sixth Street, Coronado, CA 92118, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Maria Johnson, Executive Assistant to the Superintendent/Board, at (619) 522-8900, ext. 1025.

AGENDA – November 21, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

DISTRICT ORGANIZATION AND BOARD OPERATION

4.1 Approve the Special Board Meeting Minutes of October 10, 2013, and Regular Meeting Minutes of October 17, 2013 (Action)

Background Information:

Presented for Board Approval:

- October 10, 2013, special meeting minutes; and
- October 17, 2013, regular meeting minutes

Superintendent's Recommendation:

JPF

That the Board approve the attached minutes with any necessary modifications.

Moved by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Student _____

CORONADO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES

SPECIAL BOARD MEETING
UNADOPTED MINUTES
October 10, 2013

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon
Student Board Representative: Keelin Shaughnessy
Superintendent/Secretary: Jeffrey P. Felix ♦ Recording Secretary: Maria Johnson

Order of Business

1.0 CALL TO ORDER

President Dawn Ovrom called the meeting to order at 5:02 PM at Coronado Unified School District, 201 Sixth Street, Coronado, CA. Coronado, CA.

Roll Call

The following Board members were present: Brenda Kracht, Dawn Ovrom, Maria Simon, Ledge Hakes and Bruce Shepherd. Also present were Jeffrey Felix, Superintendent; Keith Butler and Richard Erhard, Assistant Superintendents.

2.0 OPEN SESSION

2.1 Pledge of Allegiance

2.2 **Approve the Agenda**

#12

Motion: Hakes Second: Simon Vote: 5-0

3.0 COMMENTS FROM AUDIENCE NON-AGENDA ITEMS

None

4.0 BUDGET STUDY COMMITTEE MEETING

4.1 **2013-14 General Fund Budget Update**

Assistant Superintendent Keith Butler presented an overview and answered questions from the Committee and Board on the 2013-14 General Fund Budget and the Local Control Funding Formula.

5.0 ORGANIZATIONAL BUSINESS

5.1 Future Agenda Items/Board Member Comments

5.2 Next Regular Board Meeting will be Thursday, October 17, 2013, 4:30 PM

Next Regular Board Meeting will be Thursday, November 21, 2013, 4:30 PM

Next Special Board Meeting will be December 3, 2013, at 5:00 PM (this will be a Budget Study Committee Meeting) at Silver Strand Elementary in Strand Hall

6.0 ADJOURNED

The meeting was adjourned at 6:33 PM

Approved:

Jeffrey Felix, Ed. D.
Secretary to the Board of Education

CORONADO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
UNADOPTED MINUTES
October 17, 2013, at 4:30 PM

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon
Student Board Representative: Keelin Shaughnessy
Superintendent/Secretary: Jeffrey Felix ♦ Recording Secretary: Maria Johnson

Order of Business

1.0 CALL TO ORDER

President Ovrom called the meeting to order at 4:30 PM at Coronado Unified School District, 201 Sixth Street, Coronado, CA.

Roll Call

The following Board Members were present: Dawn Ovrom, Bruce Shepherd, Brenda Kracht, Maria Simon and Ledyard Hakes. Also present were Jeffrey Felix, Superintendent, Keith Butler, Assistant Superintendent, and Student Board Representative Keelin Shaughnessy.

2.0 OPEN SESSION

2.1 Pledge of Allegiance

2.2 Approve the Agenda

#13

Agenda Item 4.1, Approve the Regular Meeting Minutes of September 12, 2013, and Special Meeting Minutes of September 19, 2013, was pulled from the Consent Calendar.

Motion: Hakes Second: Simon Vote: 5-0.

2.3 Village Elementary School Student Report

Camryn Kimura and Julia Van Lare updated the Board on Village Elementary School's activities.

2.4 Board Recognition

The Board recognized Nancy Fain for her outstanding support and service to school beautification and project-based learning at Coronado Middle School; and Melody Jensen and Steven Hecht for their quick response to the fire on the Coronado Middle School campus which provided safety for everyone and prevented further damage to the school.

2.5 Coronado School of the Arts Foundation Contribution

CoSA Foundation Vice President Rich Brady presented a check to the District in the amount of \$215,000. The Board was treated to a performance from 11th grade CoSA student Alexandra Brady. Alexandra sang "Times Like This"

2.6 Shareholder Report

- Kellee Hearther updated the Board on Goal 100, a program for the District's 100th year anniversary
- Patty Cowan, Executive Director of the Coronado Schools Foundation (CSF), addressed the Board. Ms. Cowan highlighted the CSF website and reminded all that the 29th Annual Benefit Auction, proceeds benefitting Coronado's public schools, will be held on November 16th at the Hotel Del, and to save the date for the Connect-A-Thon on March 13, 2014, which will be held at the Coronado High School Performing Arts Center & Quad area
- Andrea Webster updated the Board on SAFE and their upcoming activities

2.7 Superintendent's Report

The Superintendent reported on the following: Coronado High School Open Campus discussion will be postponed until Principal Jennifer Moore returns from leave since the policy gives the principal direct authority, so it would not be fair to bring this forth without her input. Dr. Felix thanked Keelin who played an important part in gathering information as well and came up with some fabulous solutions. This discussion item will be brought to the November 21st meeting; Dr. Felix thanked everyone for their generous donations; Dr. Felix notified the Board that as of November 1st he will implement a hiring freeze in this District. In addition, no requests for overtime or comp time will be approved

2.8 **Comments from Board Members**

None at this time

3.0 **COMMENTS FROM THE AUDIENCE**

There were no comments on non-agenda items.

4.0 **APPROVAL OF CONSENT AGENDA**

#14

Motion: Simon Second: Shepherd Vote: 5-0

- 4.2 Accept Donations to the Coronado Unified School District
- 4.3 Approve/Ratify Purchase Orders
- 4.4 Approve/Ratify Contracts for Services
- 4.5 Approve Certificated Personnel Register
- 4.6 Approve Classified Personnel Register
- 4.7 Authorize Disposal of Surplus Property
- 4.8 Approve Comprehensive Safety Plans for Village and Silver Strand Elementary Schools, Coronado Middle School, Coronado High School, and Palm Academy for Learning
- 4.9 Ratify Out-of-State Travel
- 4.10 Approve the New Position of Tournament Director
- 4.11 Uniform Complaint Quarterly Report

ACTION (Pulled from the Consent Calendar)

- 4.1 Approve the Regular Meeting Minutes of September 12, 2013, and Special Meeting Minutes of September 19, 2013 #15

Member Kraft said she would like the September 12, 2013, Regular Board Meeting Minutes revised for the record. While she may have said what the minute's state, she said she would like them to reflect her actual intent, so that her meaning may be perfectly clear to all.

Corrected Minutes:

Member Kracht said she thought that it would be a good idea for the Board to annually do a check list on how well we are performing with respect to the Board Protocols and said it would be helpful for each Member to read them over again to make sure that whatever actions they were taking at the meetings, or in other contacts with school personnel, that we are not putting a burden on personnel with respect to their time. She said the Board Protocols were well written *and each member of the Board should really respect the time limitations regarding the use of District administrator time, such as the time of the Superintendent, that are clearly laid out in the Board Protocols.*

Motion: Hakes Second: Shepherd Vote: 5-0 approve the minutes as revised above

5.0 **REPORTS (See Agenda for Written Reports)**

- 5.1 **Annual Technology Report:** Ramona Loiselle, Technology Coordinator, was joined by the Techmasters team and reported on the accomplishments of the 2012-2013 school year and the planned improvements for the 2013-2014 school year.

- 5.2 **Learning Report:** CalMAPP System; and CUSD Professional Development
- 5.3 **Human Resources Report:** Certificated Evaluation System; Surveys; and Employee Safety Trainings
- 5.4 **Business Services Report:** Facilities Master Plan; Landscaping Project at ECDC; Revenue Allocation Model; Board Budget Study Meeting; and First Interim Report
- 5.5 **Student Services Report:** Special Education; Guidance and Counseling; Residency; Student Discipline; and Safety and Security
- 5.6 **Interdistrict Transfer Enrollment Comparison**

6.0 ACTION ITEMS/PUBLIC HEARINGS

- 6.1 **Adopt Revisions to Board Policies, Board Bylaws, Administrative Regulations, and/or Exhibits** #16
 Member Shepherd said again we should make everyone aware that this Board had to make some serious decisions and we must get on task
 Motion: Hakes Second: Shepherd Vote: 5-0
- 6.2 **Adopt New Administrative Regulation 3516.51, Heat Day Release Guidelines** #17
 Motion: Shepherd Second: Kracht Vote: 5-0 to approve local Administrative Regulation 3516.51 with revisions to read:
 The Superintendent will base any decision of a potential Heat Day release on information provided by the Accuweather.com forecast consisting of a temperature *or heat index* of **90** degrees or higher and/or high temperatures forecast for more than one day. A minimum day shall be declared before 7:00 a.m. if a Heat Day release is to be called.
- 6.3 **Approve Memorandum of Understanding with Coronado Pathways Charter School Charter School** #18
 Board Members expressed their disappointment that they do not have a representative from Coronado Pathways Charter School as they approved this MOU
 Motion: Shepherd Second: Kracht Vote: 5-0

7.0 ORGANIZATIONAL BUSINESS

- 7.1 Proposed List of Agenda Items for Future Board Meetings
- 7.2 Comments from Board Members
- 7.3 **Upcoming Governing Board Meetings**
 - November 21, 2013, Regular Board Meeting, 4:30 PM. At this meeting the Board will also hear public comment on Coronado High School’s Open Campus Policy
 - December 3, 2013, Special Board Meeting, Budget Study, 5:00 PM at Silver Strand Elementary School in Strand Hall
 - December 12, 2013, District Strategic Planning Meeting, 8:00 AM to 3:00 PM
 - December 12, 2013, 2:30 PM, Annual Organizational Meeting then adjourn and begin a Special Board Meeting to look at the First Interim
 - December 19, 2013, Regular Board Meeting, 4:30 PM

8.0 CONVENE TO CLOSED SESSION

The meeting was convened to Closed Session at 7:30 PM

9.0 RECONVENE TO OPEN SESSION

The Meeting reconvened to Open Session at 8:05 PM and the following was reported out:

9.1 **Student Matters:**

#19

The Board voted unanimously to approve the Settlement Agreement, Case #2013070015 & 2013030512 (consolidated)

Motion: Shepherd Second: Ovrom Vote: 5-0

9.2 **Public Employee Discipline/Dismissal/Release/Resignation, Government Code 54957 #20**

Motion: Kracht Second: Shepherd Vote: 5-0 to allow the matter to be determined by an Administrative Hearing Law Judge

10.0 Adjourned at 8:05 PM

Approved:

Jeffrey Felix, Ed. D.
Secretary to the Board of Education

AGENDA – November 21, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

DISTRICT ORGANIZATION AND BOARD OPERATION

4.2 Accept Donation to the Coronado Unified School District (Action)

The following described donation to the Coronado Unified School District has been approved for acceptance.

Report:

- Soroptimist International of Coronado donated \$580 towards sixth grade camperships

Financial Impact:

Positive financial impact to the District and support for our students.

The District is grateful for the above donation.

Superintendent's Recommendation:



That the Board approve and accept with gratitude the donation as listed.

Motion by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – November 21, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS & FISCAL MANAGEMENT

4.3 Approve/Ratify Purchase Orders (Action)

Background Information:

Warrants represent invoiced payments against purchase orders previously approved. A list of all purchase orders has been submitted to the Governing Board per Education Code 39657.

Report:

Separate cover

Financial Impact:

| | | |
|-----------------|--|--------------|
| Purchase Orders | September 1 through September 30, 2013 | \$583,731.97 |
|-----------------|--|--------------|

JPF

Superintendent's Recommendation:

That the Board approve/ratify the purchase orders.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – November 21, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS AND FISCAL MANAGEMENT

4.4 Approve/Ratify Contracts for Services (Action)

Background Information:

Board Policy 3312 states “The Superintendent or designee may enter into contracts on behalf of the District. All contracts must be approved or ratified by the Governing Board. No contract made under this delegation of power shall be valid until the Board approves or ratifies the contract.”

Report:

The following contracts need the approval/ratification of the Board:

| Name | Description | Dates | Amount | Source of Funds |
|---------------------------------------|---|------------------|--|------------------------------------|
| Banyan Tree Foundation Academy | Master Contract Student A | 7/014/13-6/3014 | \$55,560 | Special Ed |
| Clifford Moss LLC | Research for Determination and Preparation of Enhanced Funding for CUSD | 9/06/13-8/08/14 | NTE \$60,000 | Special Reserve for Capital Outlay |
| CoSA and CSF | MOU for Use of the EduTrack System | 2/01/13-6/30/14 | \$1,109 Plus Fee Split | CoSA |
| Deborah Munoz | Student B | 10/28/13-6/30/14 | \$700 | Special Ed |
| Eric Hall & Associates | Maintenance and Operations Services | 8/30/13-1/31/14 | Contract Increased From NTE \$23,000 to NTE \$40,000 | General Fund |
| Intent Digital | VoteLynx Streaming Platinum Agreement | 1/01/14-1/01/15 | \$12,600 | General Fund |

| Name | Description | Dates | Amount | Source of Funds |
|----------------------------------|---|-------------------------------------|------------------|-----------------|
| Jose Gonzalez | Legal Services | 11/04/13-6/30/14 | Per Fee Schedule | General Fund |
| Registar Systems | Software Support | 7/01/13-6/30/15 | Per Fee Schedule | General Fund |
| San Diego Center for Vision Care | Student C Student D | 9/06/13-6/30/14 10/04/13-6/30/14 | \$587 \$1,600 | Special Ed |
| True North Research, Inc. | Design, Conduct, Analyze, and Present Voter Survey | 10/01/13-6/30/14 | \$19,331 | General Fund |
| Vincent Fall & Associates | Residency Verification Services | 9/12/13-6/30/14 | NTE \$8,000 | General Fund |
| William Caballero | Coaching – Jazz Instrumental | 11/01/13-6/05/14 | \$2,730 | CoSA |
| William Shockley | Instructor for Woodworking, Sculpting, Bronze Casting | 11/03/13-11/09/13 | \$1,499 | CSF Block Grant |

Financial Impact:

The contracts listed above are included in the 2013-14 budget.

Superintendent's Recommendation:

JPF

That the Board approve/ratify the contracts for services.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – November 21, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

4.5 Approve Certificated Personnel Register (Action)

APPROVE EMPLOYMENT

| Name | Position | Salary | Effective Date |
|-----------------|-----------------------------|-------------------------------|-----------------------|
| Boyer, Anne | Dance Instructor CHS/ROP | Range 2, Step 5 ROP Salary | 11/05/13 |
| Castillo, Sean | Math Teacher CHS | Range 5, Step 1 | 11/06/13 |
| Killacky, Kevin | P.E. Teacher 50% VES | Range 4, Step 1 | 8/28/13 |

APPROVE RESIGNATION

| Name | Position | Reason | Effective Date |
|---------------|----------------------------------|---------------|-----------------------|
| Tanaka, Casey | Academic League Advisor - CHS | Personal | 10/09/13 |

APPROVE LEAVE OF ABSENCE

| Name | Position | Reason | Effective Date |
|------------------|---------------------------|---------------|-----------------------|
| Dinnen, Caroline | Special Ed Teacher VES | Personal | 1/06/14-1/06/15 |

JPF

Superintendent's Recommendation:

Subject to passage of a pre-placement physical and all pre-placement processing on all new hires, the Superintendent recommends Board approval of the Certificated Personnel Register.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – November 21, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

4.6 Approve Classified Personnel Register (Action)

APPROVE EMPLOYMENT

| Name | Position | Salary | Effective Date |
|------------------------|--------------------------------------|------------------|-----------------------|
| Ahmed, Basem | Girls' JV Basketball Coach - CHS | Stipend | 11/15/13 |
| Ayala, Jessica | Food Service Worker II CHS | Range 3, Step 3 | 11/12/13 |
| Barrera, Rene | Coach CHS | Stipend | 11/15/13 |
| Cannon, Josie | Food Service Worker II VES | Range 3, Step 3 | 11/12/13 |
| Clayton, Yolanda | Food Service Worker II CHS | Range 3, Step 3 | 11/12/13 |
| Coburn, Charles | IT Technician District Office | Range 10, Step 4 | 10/22/13 |
| Frazier-Rubner, Nicole | Childcare Worker I ECDC | Range 3, Step 3 | 10/28/13 |
| Mendoza, Primo | Girls' Soccer Coach CHS | Stipend | 11/01/13 |
| Nickerson, Michelle | Secretary II VES | Range 13, Step 3 | 10/29/13 |
| Rickard, Clancy | Instructional Assistant CMS | Range 5, Step 3 | 11/06/13 |
| Saake, Chelsea | Instructional Health Assistant - CMS | Range 7, Step 3 | 10/04/13 |

APPROVE RESIGNATION

| Name | Position | Salary | Effective Date |
|-------------------|----------------------------------|---------------|-----------------------|
| Spychalski, Julie | Girls' JV Basketball Coach - CHS | Personal | 11/15/13 |
| Wehking, Amy | Instructional Assistant CHS | Personal | 1/01/13 |

Superintendent's Recommendation: 

Subject to passage of a pre-placement physical and all pre-placement processing on all new hires, the Superintendent recommends Board approval of the Classified Personnel Register.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – November 21, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

4.7 Approve Agreement for Participation in Regional Occupational Program (ROP) for 2013-2014 (Action)

Background Information:

Annually the District enters into an Agreement for Participation with the San Diego County Office of Education authorizing the District to continue to establish and maintain a Regional Occupational Program (ROP). This program serves high school students, out-of-school youth and adults.

Report:

A copy of the agreement is available for public inspection at the District Office.

Financial Impact:

The \$400,699 transfer from the San Diego County Office of Education, along with Lottery funds dedicated to the ROP Program, will cover 97% of projected expenditures in 2013-2014.

Superintendent's Recommendation:

JPF

That the Board approve the Agreement for Participation in the County ROP program for courses and services for 2013-2014.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – November 21, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

4.8 Approve the Assignment of Teachers According to Education Code Sections 44258.3 and 44258.7 (c) & (d) and Board Policy 4113 (Action)

Report:

Article XXV of the ACT Agreement labeled Committee on Assignment (COA) provides for two district committees to review teacher misassignments: one committee for grade levels K-5 and the other for grade levels 6-12.

The COA process supports the governing board of a school district to assign the holder of a credential, other than an emergency permit, to teach any subjects in departmentalized classes in kindergarten or any of grades 1 to 12 (Education Code 44258.3). The COA verifies the teacher has adequate knowledge of each subject to be taught.

In order for a teacher to be recommended to teach a subject in which he/she has expertise but does not have a credential, the policies and procedures outlined in Education Code 44258.3 must be applied.

The K-5 COA reviewed each affected teacher’s evidence of subject matter expertise, demonstrated knowledge of the curriculum framework for the subject to be taught and graduate level coursework to determine that the teachers not credentialed in a subject area have adequate knowledge of the subject(s) to be taught.

The K-5 Committee on Assignment reviewed and approved the subject matter expertise of both Debbie Williams and Wendy VanLandingham.

The K-5 COA recommends the CUSD governing board approve the teaching assignments for:

- Debbie Williams to teach the specialist hourly science program at Village Elementary
- Wendy VanLandingham to teach the specialist hourly Visual and Performing Arts (VAPA) program at Silver Strand Elementary.

Supporting documents for the COA recommendations are available from the Senior Director of Human Resources.

Financial Impact:

None

Superintendent’s Recommendation:



That the Board approve the assignment of teachers.

Moved by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Student _____

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

4.9 Approve the New Position of CiTV Executive Producer/Programmer and the Job Description of That Position’s Representative Duties, Knowledge and Abilities Needed, and the Possible Working Conditions the Executive Producer/Programmer May Encounter (Action)

Background Information:

Through an agreement with the City of Coronado, CUSD will be responsible for the programming of Coronado Islander TV (CiTV) – currently designated as Channel 19 – Coronado TV. The new Channel 19 is set to become a platform for promoting CUSD, Coronado School of the Arts (CoSA), and the City of Coronado through the video production of a wide range of live and recorded broadcast programs related to school events, plays, human interest stories, musicals, original shows, military stories, sporting, and civic events. Through professional pre-production planning and the integrated creative production capabilities of the Coronado School of the Arts, KCHS, KCMS, and a credentialed executive producer/programmer dozens of original TV shows can be produced and aired on a regular basis. KCMS and KCHS broadcasts and most other student productions and civic events will also air, sometimes live, on CiTV. All programming will comply fully to the City of Coronado Cable Television Access Channel agreement. The City of Coronado will be responsible for all city council meetings and other civic-related programming. Under the agreement, CUSD will produce most other live and taped CiTV programming, promotions, and public service announcements.

Financial Impact:

The Executive Producer/Programmer position will be funded through donations from various sources or perhaps fully from the Coronado School of the Arts Foundation. Any decrease or lack of funding from donations will result in the decrease or elimination of the Executive Producer/Programmer position.

JPF

Superintendent’s Recommendation:

That the Board approve the new position of CiTV Producer/Programmer position and the job description of that position’s representative duties, knowledge and abilities needed, and the possible working conditions the Producer/Programmer may Encounter.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

CLASS TITLE: CITV EXECUTIVE PRODUCER / PROGRAMMER

BASIC FUNCTION

Through an agreement with the City of Coronado, CUSD will be responsible for the programming of Coronado Islander TV (CiTV) – currently designated as Channel 19 – Coronado TV. The new Channel 19 is set to become a platform for promoting CUSD, Coronado School of the Arts (CoSA), and the City of Coronado through the video production of a wide range of live and recorded broadcast programs related to school events, plays, human interest stories, musicals, original shows, military stories, sporting, and civic events. Through professional pre-production planning and the integrated creative production capabilities of the Coronado School of the Arts, KCHS, KCMS, and a credentialed executive producer/programmer dozens of original TV shows can be produced and aired on a regular basis. KCMS and KCHS broadcasts and most other student productions and civic events will also air, sometimes live, on CiTV. All programming will comply fully to the City of Coronado Cable Television Access Channel agreement. The City of Coronado will be responsible for all city council meetings and other civic-related programming. Under the agreement, CUSD will produce most other live and taped CiTV programming, promotions, and public service announcements.

REPRESENTATIVE DUTIES

ESSENTIAL DUTIES

- Collaborate and communicate directly with staff from CUSD, CoSA Foundation, Coronado Schools Foundation (CSF), and CoSA to create new programming and actively work together to increase all Foundation donations and promote relevant programming, fundraisers and special events for airing on CiTV;
- Teach and train CUSD students in the art of broadcast TV program creation, programming and scheduling during the pre-production, production and post-production stages;
- Manage CiTV Production Services – a revenue-generating division of CiTV, designed to provide production services, crew and equipment to outside organizations, the City of Coronado, businesses and individuals at a reasonable cost.
- Coordinate with the Coronado Middle School (CMS) and Coronado High School (CHS) broadcast teachers to plan, write, create, produce and edit news and entertainment programs, PSAs, short films and a wide variety of other productions for both their curriculum and for CiTV programming.
- Train CUSD students to learn the art of TV production, programming and scheduling;

- Train CUSD students to contribute to CiTV as producers, directors, hosts, performers, and crew when they create original programming and promotions.
- Produce digitally recorded programs on location.
- Edit and master programs to the correct on-air format;
- Prepare programs for digital loading and scheduling on Channel 19 and website and ensure the integration of crew, locations, equipment and time commitment.

PROGRAM EXPECTATIONS

- Programming aired on cable TV is uploaded to the channel's website and viewed online through the web-based video library.
- Streaming shows will have sponsor messages attached to them to increase viewership numbers and increase advertisement revenues.
- Air fully produced programming, Station I.D.s, Promotions, PSAs and all video using appropriate formatting per provided equipment;
- Digitally load programming into the system and schedule into programming blocks.
- Air well-produced local and original programming on national and international community/educational TV stations and web sites to increase number of viewers of existing local sponsors;
- Upload and integrate quality educational programming produced by other Education TV stations onto the Channel to fill programming block time and increase access and awareness of national and international programs;
- Develop creative and innovative channel identifications and air several times an hour throughout the broadcast day
- Develop short videos to promote school events, local programs and special event programming.

KNOWLEDGE AND ABILITIES

KNOWLEDGE OF:

- Programming as it relates to planning, writing, creating, producing and editing news and entertainment programs, PSAs, short films and a wide variety of other productions for classroom curriculum and for CiTV broadcast.

OTHER DUTIES

MARKETING EXPECTATIONS

- Increase viewership through exemplary Channel 19 branding and marketing;
- Establish regular advertisements in the Coronado Eagle-Journal, on websites including City, School-related Foundations, CUSD, and all school websites to increase viewership;
- Utilize the visitor's bureau to tap into hotels and motels that set televisions to Channel 19;
- Produce a CiTV Promotions and Events Calendar airing at the top of the hour advertising places to visit, restaurants, and things to do in Coronado;
- Sponsor CiTV marketing and promotional events and integrate programming schedule and new show promotions into existing Coronado community and school events such as Art Walk and Concerts in the Park;
- Collaborate with local San Diego commercial TV stations and KPBS-TV for promotions, marketing and co-productions

REVENUE EXPECTATIONS

- Utilize the comprehensive creative production capabilities of the Coronado School of the Arts, KCHS, KCMS, teachers and student/staff at-large to produce and air CiTV programming, special events, original shows, event calendars and public service announcements on a regular basis;
- Attract sponsorships from corporations, supportive individuals and organizations.
- Create the CiTV Production Services (CiTV PS) division and provide revenue including the services of the professional CiTV production team (executive producer, teachers and students);
- Design CiTV-PS to provide creative production services, crew and equipment to outside organizations, the City of Coronado, businesses and individuals at a reasonable cost;
- Access available grants to cover the first year of operations as CiTV builds its programming blocks and a solid base of sponsors, supporters and underwriters;
- Air well-produced CiTV original programming on community and educational TV stations and web sites throughout the country;
- Provide exposure through syndicated shows which promote existing local sponsors and increases viewership numbers;
- Stream CiTV programming on various CUSD and City of Coronado-related internet websites to increase viewership numbers and revenue;
- Establish YouTube partnerships accessing revenue from high viewership numbers of CiTV streaming programs through its own YouTube Channel;
- Invite corporate and individual supporters to underwrite special event programs and live show productions;

- Access San Diego commercial TV stations and KPBS-TV to underwrite and sponsor CiTV programming and air CiTV shows on their own channel;
- Develop the “Friends of Islander TV” organization to raise revenue through membership fees and promotional events;
- Fundraise and sponsor co-productions with CSF and CoSA to raise funds for CSF, CoSA and CiTV.

MINIMUM QUALIFICATIONS

- Proven successful experience related to the organizing of digital media and professional video production and video content scheduling;
- Proven successful experience collaborating, leading and teaching students and adults.

WORKING CONDITIONS

ENVIRONMENT

- Indoor and outdoor work environment;
- Evening, weekend, or changeable hours;
- Possible exposure to adverse weather conditions.

PHYSICAL DEMANDS

- Dexterity of hands and fingers to operate both office and athletic equipment;
- Sitting or standing for extended periods of time;
- Bending at the waist, kneeling or crouching to assist students;
- Seeing to monitor student activities;
- Hearing and speaking to exchange information;
- Reaching overhead, above the shoulders and horizontally;
- Lifting, carrying, pushing or pulling heavy objects as assigned by the position;
- Walking for long distances and running for short distances.

WORK SCHEDULE

POSITION

- This position is 75% of one FTE.

WORK YEAR

- 12 months

SALARY SCHEDULE

- Mid-management salary schedule

MISCELLANEOUS

The Executive Producer/Programmer position will be funded through donations from various sources or perhaps fully from the Coronado School of the Arts Foundation. Any decrease or lack of funding from donations will result in the decrease or elimination of the Executive Producer/Programmer position.

EXPECTED SAMPLE CiTV PROGRAMS

Coronado Characters: A weekly TV series highlighting community/student leaders, educators, military heroes/personnel, business owners, non-profit organization reps and everyday characters that make Coronado the special place it is to live, work and attend school.

School Special Events: On-campus and off-campus school special events are covered by the CiTV along with b-roll of the event and interviews with key people.

Beach Bench: Candid beachside conversations with interesting and entertaining people.

Reel Critics: Interviews and critiques from real people on current movies.

Fundraisers: Production of CSF and CoSA Foundation fundraising events, PSAs and promotions.

Plays and Performances: Depending on licensing agreements for the stage production – highlights and/or the entire production are recorded and produced for CiTV airing.

Monthly Music Videos: Music videos featuring local talent are produced on a monthly or more frequent production schedule.

San Diego Commercial TV and KPBS-TV Co-productions: CiTV will work with local TV stations to co-produce special programming.

Monthly Variety Talent Showcase: A variety show highlighting all types of performances and talents can be produced once a month.

CHS / CoSA Inter-Creative Productions: All CoSA levels and conservatories can come together for the creation of unique and entertaining programming. Examples include the merging of student dancers with video producers; journalism students producing shows highlighting school programs, teachers and staff; broadcast students working together with student musicians; and animation and design classes integrating student talents with TV productions of all types.

Student-produced News and Entertainment Shows: KCHS and KCMS produced news shows, PSAs, specials and other programming.

Student Films: Appropriate independent student movies, student film festival submissions and other student-produced documentaries, short length and feature films.

Civic Events and Senior Programming: Student produced shows covering civic events and programs geared toward senior citizens and mentorships.

Sporting Events: Student produced highlights and full coverage of student and civic sporting events.

Navy and Military Specials: Navy Base tours and interviews with local heroes/families and military personnel.

Public Service Announcements: CiTV produced Thirty-second to two-minute PSA's that educate and entertain.

AGENDA – November 21, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

4.10 Approve New Job Description for Technology Resource Instructional Assistant (Action)

Background Information:

Job description for the following position has been created: Technology Resource Instructional Assistant.

Report:

District staff defined the job tasks and responsibilities for this position. A search of job descriptions from other districts provided models for writing this job description.

The attached job description is presented for approval.

Financial Impact:

None for approval of job descriptions.

JPF

Superintendent’s Recommendation:

That the Board approve the new job description for Technology Resource Instructional Assistant.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

CLASS TITLE TECHNOLOGY RESOURCE INSTRUCTIONAL ASSISTANT

BASIC FUNCTION

Under the direction of site principal and the Coordinator of Instructional Technology, assist teachers in integrating technology into existing curriculum.

RESPONSIBILITIES

- Assist teacher instruction for the purpose of technology integration into classroom lessons/activities;
- Research effective use of technologies as related to instruction;
- Consult with site and district administrative and technical personnel to clarify program intent, identify problems, and recommend improvements;
- Advise and support site leaders regarding technology use, integration, and professional development;
- Conduct various testing cycles and trial runs of programs and software applications to determine application in educational settings;
- Perform or direct revision, repair, or expansion of existing programs to increase operating efficiency or adapt to new technical and curricular requirements;
- Write or contribute to instructions or manuals to guide end users;
- Serve as a liaison between school site and district technology teams to communicate site needs;
- Provide site level training to staff on new programs used for classroom instruction or record keeping;
- Participate in the creation of professional development as it relates classroom technology integration;
- Work as a member of the district team of TRTs, attend monthly EdTech Meetings;
- Meet with District Technology Coordinator monthly;
- Participate in CUSD Tech Plan revision;
- Other duties as assigned.

KNOWLEDGE AND ABILITIES

KNOWLEDGE OF

- Student behavior management techniques and strategies;
- Classroom environments;
- Correct English usage, spelling, grammar, and punctuation;
- Basic mathematical concepts;

TECHNOLOGY RESOURCE INSTRUCTIONAL ASSISTANT

- Simple record keeping and record management;
- Personal computers and software, including word processing and educational software.

ABILITY TO

- Establish and maintain cooperative and collaborative working relationships with those contacted in the performance of required duties;
- Understand and carry out oral and written directions;
- Communicate effectively in oral and written form;
- Develop curriculum as it pertains to technology integration and 21st Century skills;
- Learn quickly and take initiative;
- Effectively manage time;
- Utilize patience in communicating and supporting various levels of user needs;
- Work under pressure while observing high quality standards.

QUALIFICATIONS

- Documented experience in curriculum development as it pertains to technology integration and 21st Century skills;
- Solid communication and presentation skills;
- Organized and flexible to meet site needs;
- Proven mentorship skills;
- Positive attitude;
- Enjoys working with students, parents, teachers, district staff, and the community;
- Associates Degree or equivalent educational experience.

EXPERIENCE

- Training and/or experience sufficient to demonstrate possession of the knowledge and abilities detailed through previous categories in this job description;
- Experience working with students in a unified school district.

WORKING CONDITIONS

ENVIRONMENT

- School and office environment.

TECHNOLOGY RESOURCE INSTRUCTIONAL ASSISTANT

PHYSICAL DEMANDS

- Sitting for extended periods of time;
- Seeing to read a variety of materials;
- Dexterity of hands and fingers to operate a computer keyboard;
- Hearing and speaking to exchange information in person or on the telephone;
- Kneeling, bending at the waist and reaching overhead, above the shoulders and horizontally to retrieve, store files and supplies.

TERMS OF EMPLOYMENT

WORK YEAR

- Instructional Year.

LICENSES, CLEARANCES AND CERTIFICATIONS

- Possession of a valid Driver's License;
- Department of Justice (DOJ) and FBI Department Fingerprint Clearance (Fingerprints will be at the employee's expense and must be scanned at a District contracted facility);
- Physical Examination conducted by District contracted medical facility;
- TB Clearance.

SALARY

Classified Salary Schedule - Range 9

AGENDA – November 21, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

4.11 Approve Resolution Accepting the Child Care and Development Funding Terms and Conditions for the 2013-2014 School Year for the California State Preschool Program at Silver Strand Elementary School and Authorizing Staff to Sign the Contract (Action)

Background Information:

The California Department of Education offers funds for school districts to establish preschool programs for three and four year old children. Families who wish to enroll their children must meet the criteria for enrollment which is based on family income.

Report:

The District has received an amended contract with the California Department of Education which allows the District to provide preschool services for three and four year old children. The amended contract funds one class at Silver Strand Elementary School.

The following resolution presented for Board approval authorizes the District to enter into an agreement with the California Department of Education and designates specific staff members to sign that agreement for the 2013-2014 school year.

Financial Impact:

The agreement states that the District will be reimbursed at a rate not to exceed \$34.38 per child per each day of attendance, with a Maximum Reimbursable Amount (MRA) of \$107,771.00 for the 2013-2014 school year.

Superintendent’s Recommendation:

JPF

That the Board approve Resolution # 13-11-02 accepting the Child Care and Development Funding Amendment and authorizing staff to sign the contract.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student

RESOLUTION # 13-11-02

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2013-14.

RESOLUTION

BE IT RESOLVED that the Governing Board of Coronado Unified School District

authorizes entering into local agreement number/s CSPP-3424 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

| <u>NAME</u> | <u>TITLE</u> | <u>SIGNATURE</u> |
|-------------|--------------|------------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

PASSED AND ADOPTED THIS 21st day of November 2013-2014, but the Governing Board of the Coronado Unified School District of San Diego County, California.

I, Ledyard Hakes, Clerk of the Governing Board of Coronado Unified School District, of San Diego County, California , certify that the foregoing is a full, true and correct copy of the resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

Clerk's signature

Date

AGENDA – November 21, 2013

5.0 **DISTRICT ORGANIZATION AND BOARD OPERATION**

5.1 Coronado School of the Arts Annual Report

Background Information:

Coronado School of the Arts, CoSA, was established in 1996 by the Coronado Unified School District (CUSD) Governing Board as a school-within-a-school arts program at Coronado High School. Funding for the program was established through a special allocation of general funds, a Specialized Secondary Program (SSP) Grant for \$260,000, and private monies provided through the establishment of the CoSA Foundation, a California tax-exempt corporation. The CoSA program began with 60 students, grades 9-12, and provided accelerated education in the following arts areas: Classical & Contemporary Dance, Instrumental Music, Musical Theatre & Drama, Technical Theatre, and Visual Art. A sixth department, Digital Media, was added to CoSA curricular program in 2007-2008.

Design of the Program

CoSA students must apply, interview, and audition or show a portfolio for entrance into the program. CoSA students must maintain a 2.0 overall grade point average (GPA) and a 2.75 CoSA course grade point average (GPA) while they are in the program. The components of the program are as follows:

- Pre-professional arts conservatory training with a school-to-career emphasis
- An individualized learning environment
- The academic day in the morning with arts classes in the afternoon until 4:30 pm
- Teachers for specialized classes who are professionals in their fields
- Authentic assessment (juries) twice a year for all students
- Partnerships with arts businesses and higher education

CoSA Departments:

- Classical & Contemporary Dance
- Digital Media (Animation, Film, Graphic Design)
- Instrumental Music
- Musical Theatre & Drama
- Technical Theatre
- Visual Art

The CoSA program prepares students for college-level arts conservatory training and Career Technical Education. Special emphasis on auditioning for college arts programs is a feature of the junior and senior years. This special preparation helps CoSA seniors to be competitive when they audition for major performing arts schools and when they present their visual art or media art portfolios to major arts schools. The preparation includes:

- Providing jury experiences twice a year
- Helping students prepare art, media, and technical theatre portfolios and auditions for theatre, music, and dance

- Providing access to major higher education programs by inviting college recruiters to present on our campus, college fairs, and by assisting students with searches for appropriate programs
- Encouraging and supporting students to do their best academically

Enrollment

The CoSA program is presently in its eighteenth year of operation. This year’s enrollment is 190 students. As of the writing of this report, 49% of the students are inter-district transfer students.

CoSA Recruitment

CoSA sponsors one Open House, one Prospective Student Workshop, and an early decision Audition/Portfolio Day on the CHS campus each year. This year the CoSA Open House was November 12, 2013; the Prospective Student Workshop is January 27, 2014; and the Early Decision Audition/Portfolio Day is March 1, 2014. CoSA faculty and students recruit students from Coronado by partnering with CMS teachers and presenting an eighth grade assembly each year. Additional recruitment for San Diego County students is achieved by presenting assemblies and workshops at partner schools, through individual contacts with private and charter schools in the greater San Diego area, as well as outreach to youth arts organizations.

Career Technical Education (CTE)

A CTE designation by the state requires that the program has career pathways in at least one of the Industry Sectors designated by the standards and sequences of courses in each pathway. CoSA is set up in this manner, and, therefore, qualifies. CoSA is a state leader with three pathways in Career Technical Education. The state will be releasing new CTE standards soon and CoSA will use these standards to guide our 21st century curriculum and instruction.

Grants

Coronado School of the Arts Foundation was awarded a second California Arts Council grant to provide CoSA students with “Artists in Schools.” CoSA will have two professional artists working with students during the 2013-2014 school year. The projects involve composing music and producing a music video.

Coronado Unified School District has received Carl Perkins funding to support expanding the network of Arts, Media and Entertainment programs in California. Coronado School of the Arts will be a demonstration school to help meet the goals of the Perkins Leadership contract. By participating in sharing best practices CoSA will gain new ways to continue being a leader in the state.

Financial Impact:

None for this report.



Dedication



Collaboration



Constructive Feedback



A photograph showing two people sitting at a desk looking at a computer monitor. The monitor displays a large treble clef symbol. The person on the left is pointing at the screen. The text 'Constructive Feedback' is written vertically on the left and right sides of the image frame.

Non-Verbal Communication



A photograph of a dance studio where several young women are practicing dance moves. They are standing in a line, facing away from the camera, with their arms extended. The text 'Non-Verbal Communication' is written vertically on the left side of the image frame.

Focus



Perseverance



Problem Solving



Confidence



Creativity



“The Artistic Edge: 7 Skills Children Need to Succeed in an Increasingly Right Brain World,” by Lisa Phillips

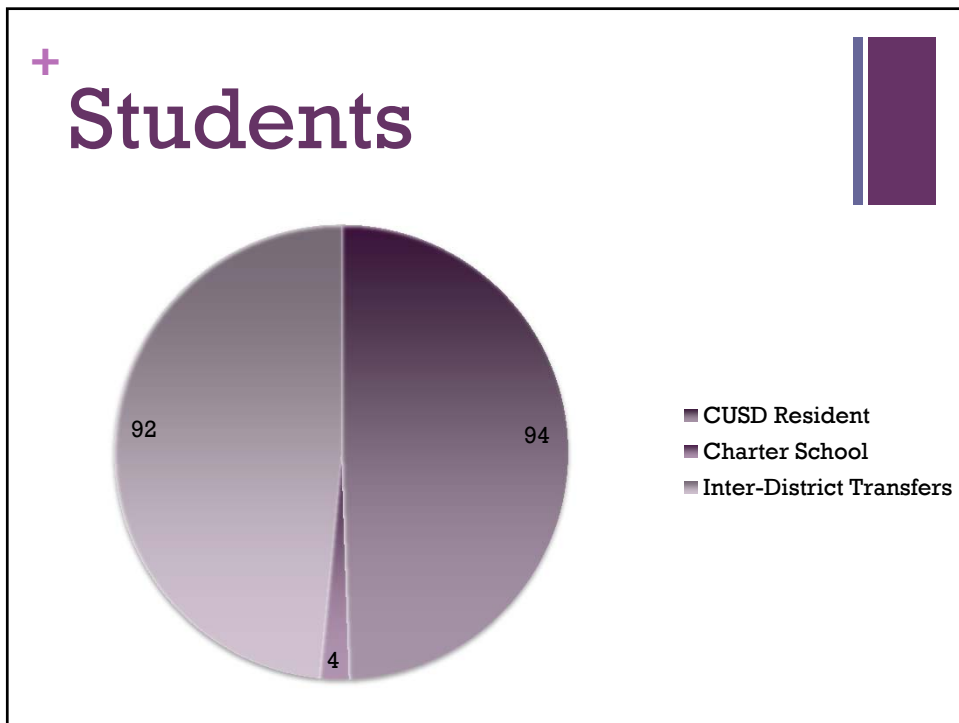
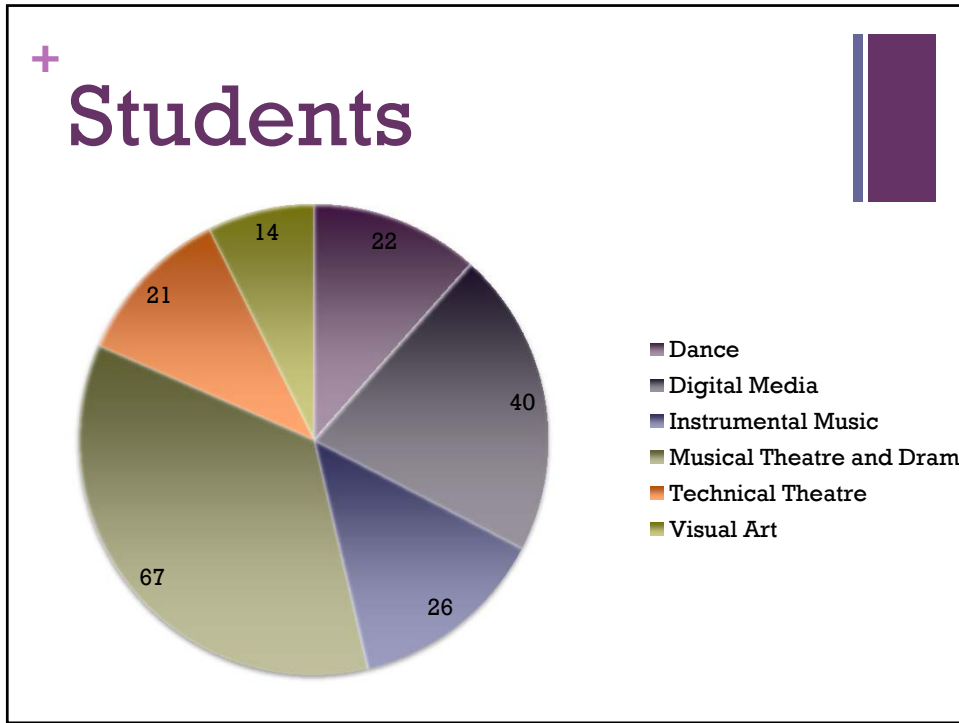
+

Creativity



CoSA
Coronado School of the Arts

<http://cosasandiego.com/news/cosa-and-creativity/>



+ Grants

- SSP Planning Grant Application - Gaming and Application Development
- Demonstration Site Grant
- California Arts Council Guest Artist Grant

+ Awards

- Samantha Littleford has been chosen as a Young Arts Finalist for Spoken Word in Theatre
- Two teachers selected for National Artists Fellowships
- NAMM Music Education Merit Award
- National Comedy Theatre High School League Invitational Improv Show
- 28th San Diego Shakespeare Competition, 1st place, Chrissy Taylor
- Audience Award Winner – Red Rock Film Festival

+ Engaged Community



- Contributions
- Connections
- CoSA Foundation



You're invited!

www.cosasandiego.com

+ Questions



AGENDA—November 21, 2013

5.0 **INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES**

5.2 Learning Report: including 1) Common Core State Standards, and 2) CalMAPP System

1) **Common Core State Standards**

Background Information:

California adopted the Common Core State Standards in August 2010. Since that time, Coronado Unified School District (CUSD) has been transitioning to these standards. The 2013-14 school year is the first year of full implementation in English Language Arts, mathematics, and literacy for history social science, science, and technical subjects.

Report:

This month's report on CUSD's implementation of the Common Core State Standards (CCSS) focuses on parent education. In addition to two presentations to parents and the community in September, Senior Director of Learning and Instruction, along with site administration and teacher on special assignment, Laura Noonan, presented site-specific trainings for parents at Silver Strand and Village Elementary Schools and at Coronado Middle School. Training is being planned for parents of high school students. All parent trainings have included:

- Overview of the Common Core basics, including background information on the development and adoption of these standards
- Explanation of the instructional shifts inherent in all CCSS standards
- Information on shifts in instruction in English Language Arts and literacy across content areas
- Information on shifts in instruction in mathematics
- Overview of the Next Generation Science Standards and their connection to the CCSS
- Information on the new CalMAPP assessment and accountability system
- Information about this year's field test of the Smarter Balanced Assessment and next year's operational assessment
- Time for examining the differences between CST questions and Smarter Balanced performance tasks
- Resources for how parents can help at home (see attached)

All resources have been posted on school and district websites. More parent trainings will be held in the future.

2) **CalMAPP System**

Background Information:

In August 2010, the CA Department of Education adopted the Common Core State Standards (CCSS) and joined approximately twenty-eight other states in the U.S. in the Smarter Balanced Assessment Consortium, which is one of two consortia in the nation developed to assess the CCSS. The Smarter Balanced Assessment becomes operational for the 2014-15 school year, initiating a brand new assessment and assessment system for California, replacing the previous CA STAR assessment system.

On October 2, 2013, Governor Brown signed into law AB 484, AB 247, and AB 201, creating a new assessment system for California's public school children and thereby discontinuing the previous STAR assessment system. This new assessment system, effective immediately for the 2013-14 school year, is called Measures of Academic Performance and Progress, or CalMAPP. In addition to creating a new assessment system, AB 484 also suspends the Academic Performance Index (API) for the 2013-14 and 2014-15 school years.

Report:

Smarter Balanced Field Test

Students in grades 3-8, and grade 11 will be participating in the field test of the Smarter Balanced Assessment during the spring of 2014. The intention of this field test is for Smarter Balanced to further validate this assessment in order for it to be operational in 2014-15. In addition, there is a possibility that CUSD's grade 9 and 10 students may be chosen to participate in this field test as a means to ensure vertical alignment of standards between middle and high school grades. All participating students will participate in one content area, either English language arts or mathematics, for this field test experience. Educational Testing Service will inform CUSD this fall as to which grade levels will be testing in each content area and when the testing will occur. See attached matrix of grades and assessments shared with parents at recent trainings and posted on school and district websites.

Other Assessments

This spring, students in grades 5, 8, and 10 will be assessed in science on the California Standards via the California Standards Test (CST), California Modified Assessment (CMA), or the California Alternate Performance Assessment (CAPA), the latter two dictated by individual education plans. Even though the State Board of Education has adopted the Next Generation Science Standards (NGSS), there is no new assessment in place for the NGSS as yet. Until the new assessment can be created, Federal regulations and CalMAPP dictate that students are assessed on the CST in science in these three grades. Some students with disabilities will continue to be assessed on the CAPA in English Language Arts and mathematics as well.

The CalMAPP system continues to include the California Physical Fitness Test (PFT) for grades 5, 7, and 9 and the California English Language Development Test (CELDT) for English Learners in K-12. The CELDT test is currently being revised to align to CCSS ELA and new standards for English Language Development. This new assessment called the English Language Proficiency Assessment for California (ELPAC) is scheduled to be administered in 2016-17. Awareness training has already begun for some CUSD staff.

Financial Impact:

None for this report.

Common Core State Standards Resources for Parents and Guardians



These resources have been compiled for parents and guardians interested in learning more about the Common Core State Standards (CCSS) and how to support their child's attainment of these standards.

What are the Common Core State Standards (CCSS)?

<http://www.cde.ca.gov/re/cc/tl/whatareccss.asp>

What are the Next Generation Science Standards (NGSS)?

<http://www.nextgenscience.org/california>

What is the Smarter Balanced Assessment (SBAC)?

<http://www.smarterbalanced.org/>

Informational Flyers

<http://www.cde.ca.gov/re/cc/ccssinfoflyers.asp>

Informational flyers providing overviews and highlights of the CCSS, available in multiple languages.

K–8 California's Common Core Standards Parent Handbook

This handbook, created by the California County Superintendents Educational Services Association (CCSESA) in consultation with the California State Parent Teacher Association (PTA), gives parents an introduction to California's CCSS and a summary of what students are expected to learn as they advance from kindergarten through grade eight. This document has been translated into 17 languages. The handbook and translations may be found on the CCSESA Common Core Standards Communication Tools Web page under the General Overview Materials section at http://www.ccsesa.org/index/sp_CommonCoreStandards.cfm.

Parents' Guide to Student Success

<http://www.pta.org/4446.htm>

A guide, available in English and Spanish, for the CCSS in grades K-8 and two for grades 9-12 (one for English language arts/literacy and one for mathematics) created by the National PTA. The guide includes key items that children should be learning in each grade and activities parents can do at home to support their child's learning.

Council of Great City Schools Parent Roadmaps

<http://www.cgcs.org/Domain/36>

The Council of Great City Schools has developed parent roadmaps for understanding the English Language Arts (ELA) and mathematics CCSS in kindergarten through eighth grade. For each grade and subject, the roadmaps explain to parents what children will be learning and how parents can support learning outside of the classroom.

California Department of Education CCSS Resources Web page

<http://www.cde.ca.gov/core>

Information and resources about the academic content standards for mathematics and ELA adopted by the State Board of Education on August 2, 2010.

- ★ Join the CCSS Resources listserv to receive information and updates regarding the implementation of the CCSS. Send a "blank" message to join-commoncore@mlist.cde.ca.gov.

San Diego County Department of Education CCSS Resources Web page

<http://www2.sdcoe.net/commoncore/resources.asp>

Coronado Unified School District Learning and Instruction Page

<http://coronadousd.net/departments/learning-instruction>





CUSD Transition to New Assessment System

California Measures of Academic Performance and Progress (CALMAPP) System*

SBA: Smarter Balanced Assessment for Grades 3-8, 11 ELA and mathematics *Note:* English Learners in first year of US school exempted on ELA on SBA only

CST/CMA: California Standards Test and California Modified Assessment for Grades 5, 8, 10 in science only

| Grade | 2013-14 | 2014-15 | 2015-16 | Other assessments in CALMAPP: |
|-------------------------------------|---|---|---|--|
| TK/K | Local assessments only | Local assessments only | Local assessments only | <p><i>California Alternative Performance Assessment (CAPA):</i> As dictated by Individual Education Plans, this will continue for grades 2-11 in ELA and mathematics.</p> <p><i>Early Assessment Program (EAP):</i> gr 11 (voluntary)</p> <p>California English Language Development Test (CELDT) gr K-12</p> <p>CA Physical Fitness Testing (PFT) Grades 5, 7, 9</p> <p>CUSD administers other local assessments to determine student progress including Measures of Academic Progress, Advanced Placement Exams, benchmark and unit assessments, etc.</p> <p>March 2015: CDE deadline for reporting on expanding assessments to other subjects</p> <p>* This is not a complete list of all CUSD assessments.</p> |
| 1 | Local assessments only | Local assessments only | Local assessments only | |
| 2 | Local assessments only | CA diagnostic assessment ELA/Math (under development) | CA diagnostic assessment ELA/Math (under development) | |
| 3 | SBA Field Test ELA or math <i>Spring 2013; no results</i> | SBA ELA and math (operational test) <i>last 12 weeks of the school year; results available</i> | SBA ELA and math (operational test) <i>last 12 weeks of the school year; results available</i> | |
| 4 | SBA Field Test ELA or math <i>Spring 2013; no results</i> | SBA ELA and math (operational test) <i>last 12 weeks of the school year; results available</i> | SBA ELA and math (operational test) <i>last 12 weeks of the school year; results available</i> | |
| 5 | SBA Field Test ELA or math <i>Spring 2013; no results</i> CST/ CMA science; results avail. | SBA ELA and math (operational test) <i>last 12 weeks of the school year; results available</i> CST/ CMA science; results available | SBA ELA and math (operational test) <i>last 12 weeks of the school year; results available</i> CST/ CMA science; results available | |
| 6 | SBA Field Test ELA or math <i>Spring 2013; no results</i> | SBA ELA and math (operational test) <i>last 12 weeks of the school year; results available</i> | SBA ELA and math (operational test) <i>last 12 weeks of the school year; results available</i> | |
| 7 | SBA Field Test ELA or math <i>Spring 2013; no results</i> | SBA ELA and math (operational test) <i>last 12 weeks of the school year; results available</i> | SBA ELA and math (operational test) <i>last 12 weeks of the school year; results available</i> | |
| 8 | SBA Field Test ELA or math <i>Spring 2013; no results</i> CST/ CMA science; results avail. | SBA ELA and math (operational test) <i>last 12 weeks of the school year; results available</i> CST/ CMA science; results available | SBA ELA and math (operational test) <i>last 12 weeks of the school year; results available</i> CST/ CMA science; results available | |
| 9 | <i>CUSD may be selected for scientific sample; no results</i> | No SBA; local assessments only | No SBA; local assessments only | |
| 10 | <i>CUSD may be selected for scientific sample; no results</i> CST/ CMA science; results avail. | No SBA; local assessment and CST/ CMA science; results available | No SBA; local assessment and CST/ CMA science; results available | |
| 11 | SBA Field Test ELA or math <i>Spring 2013; no results</i> | SBA ELA and math (operational test) <i>last 12 weeks of the school year; results available</i> | SBA ELA and math (operational test) <i>last 12 weeks of the school year; results available</i> | |
| 12 | Local assessments only | Local assessments only | Local assessments only | |
| CA Account. Fed Account. | No API generated AYP TBD | No API generated AYP TBD | Revised API AYP TBD | CG11/13 |

AGENDA – November 21, 2013

5.0 INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

5.3 Student Services Report: Safety and Security

Report/Proposal:

Our security@coronadousd.net e-mail address has been very successful in addressing issues early from broken locks and doors to behavioral incidences and neighborhood concerns. With few exceptions, every issue reported has been initially addressed inside of 60 minutes from notification. In December, the District, in collaboration with Strategos, will be launching two new initiatives through bookmarks provided to students and teachers. The bookmarks provide information on how to report suspicious activity as well as the address of a new website enabling staff to access digital security training from Strategos.

Strategos is currently completing a series of digital staff development trainings for the District. I have been working with them on the initial work-ups and they look great! These on-line modules/materials will allow staff to receive initial training on specific topics at their own pace with very specific objectives and in some cases, an anticipatory set to determine what staff may already know and understand on a given topic. Each lesson in a module will also have a defined objective and expected outcome for the lesson.

These on-line modules will then be followed up through in-person staff development activities, with Strategos, where to the maximum extent possible, there will be the opportunity to model the concepts presented, check for the staff's understanding of the concepts, provide guided practice if applicable and provide closure on the concept.

Finally, through various types of realistic training and unannounced drills, staff will have the opportunity to independently practice the skills learned through the training modules. The structure for these trainings, although adopted from a military training perspective designed for adult learners, also mirrors the educational instruction methodology developed by Madeleine Hunter. This methodology is familiar to most educators and is considered a best practice for the introduction of new concepts to students.

Following a lock-down drill at Coronado Middle School on Tuesday, November 5, where students and staff were provided a general notice of the drill in advance and representatives of the Coronado Police Department participated, I asked Wes Inskeep from Strategos to comment on the need and justification for high quality, realistic training, including unannounced drills. The following commentary on emergency drills is from Mr. Inskeep:

The intent of emergency drills and training is to allow our educators, administrators and students an opportunity to plan for, under controlled circumstances, the eventuality of a life threatening circumstance. Part of that training involves reacting to a drill you didn't necessarily expect to occur, and reacting appropriately during a state of mild duress.

Our goal is to build familiarity with these crises, and be able to plan on a controlled, orchestrated and coordinated response should the time ever come to have to put the plan into action. Additionally, realistic training gives us the opportunity to trouble-shoot our process and make each drill an improvement over the last.

Recently, a "real-world" fire at the Middle School proved the value of realistic training, as the faculty, staff, students and even temporary staff reacted perfectly, took over new roles and moved the students to safety during the crisis.

An active shooter scenario or anything requiring a lock down is no joking matter in today's day and age. The drill should serve as a somber reminder to students and staff that the eventuality we are preparing for can happen in any district, any classroom, at any time. It is an opportunity to reflect on the principles we have focused on during our trainings, of staying quiet and calm, removing yourself from view and reducing your signature to an assailant. I look forward to improving the realism and frequency of these drills with the district, and allowing our students to imagine success even with the "worst case scenario" being presented to them.

We have recommended removing the announcements from all of the drills in the past. From fire to lock-down, we feel strongly that the biggest improvement will be made in each case when students and faculty start treating drills as real world events, an opportunity to excel, and attempt to perform and refine their responses each time as an improvement over the last one.

As adults, many of us survived the specter of nuclear holocaust drills during the 50's and 60's, and 70's. We teach "Stop, Drop and Roll" for the eventuality of being physically on fire. It is well past time that we elevated and improved our preparedness for school violence; something that the lock-down drill is a vital part of.

Financial Impact:

None.

AGENDA – November 21, 2013

6.0 INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

6.1 Public Hearing on California Common Core State Standards (CCSS) Funding

Background Information:

The State of California will appropriate money to implement California Common Core State Standards, starting in 2013-2014 and continuing in 2014-2015.

Report:

The Governing Board must conduct a Public Hearing to ensure that the community and parents are informed as to how these funds will be spent (Implementation Funding information attached).

This is the opportunity for public comment at this meeting. The President of the Governing Board will open the hearing with this announcement:

“Now is the time and place for comments from the public concerning the usage of the funds designated for the implementation of California Common Core State Standards. Are there any comments?”

Financial Impact:

Holding of a public hearing carries no financial consideration.

Common Core State Standards (CCSS) Funding Local Implementation Plan

1. California Common Core State Standards (CCSS) Funding Overview

The state of California will appropriate \$1,000,000,000 in 2013-14 and \$250,000,000 in 2014-2015 to support the implementation of the Common Core State Standards in K-12 public schools with one-time Proposition 98 General Fund dollars.

\$625 million will be apportioned in August 2013 and \$625 million will be apportioned in October 2013.

The California Department of Education (CDE) will apportion funds to school districts, county offices of education, charter schools, and state special schools using an equal rate per pupil based on 2012–13 enrollment.

As a condition of receiving CCSS implementation funds, a school district, county office of education, charter school, or state special school is required to:

1. **Develop and adopt a plan delineating how the CCSS implementation funds will be spent.** The plan must be explained in a public meeting of the governing board of the school district or county board of education, or governing body of the charter school, before its adoption in a subsequent public meeting.
2. On or before July 1, 2015, report detailed information to the California Department of Education (CDE), including, but not limited to, specific purchases made and the number of teachers, administrators, or paraprofessional educators that received professional development. (<http://www.cde.ca.gov/fg/aa/ca/commoncorefaq.asp>)

CCSS implementation funds can be expended for any of the following purposes:

1. Instructional materials aligned to the academic content standards adopted pursuant to *EC* sections 60605.8, 60605.85, 60605.11, and 60811.3 including, but not limited to, supplemental instructional materials as provided in sections 60605.86, 60605.87, and 60605.88.
2. Professional development for teachers, administrators, and paraprofessional educators or other classified employees involved in the direct instruction of pupils that is aligned to the academic content standards adopted pursuant to California *Education Code (EC)* sections 60605.8, 60605.11, 60605.85, and 60811.3.
3. Integration of these academic content standards through technology-based instruction for purposes of improving the academic performance of pupils, including, but not necessarily limited to, expenditures necessary to support the administration of computer-based assessments and provide high-speed, high-bandwidth Internet connectivity for the purpose of administration of computer-based assessments. (<http://www.cde.ca.gov/fg/aa/ca/commoncorefaq.asp>)

CCSS implementation funds will be subject to the annual audits required by *EC* Section 410.

| CCSS Implementation Funding 2013-14 and 2014-15 | | | |
|--|--------------------|---------------------------|--------------------------------|
| Revenue (based on \$200 per 2012-13 Average Daily Attendance) | | | \$634,800 |
| Expenses | | | |
| Category 1: Instructional Materials | | | |
| Instructional materials aligned to the academic content standards adopted pursuant to EC sections 60605.8, 60605.85, 60605.11, and 60811.3 including, but not limited to, supplemental instructional materials as provided in sections 60605.86, 60605.87, and 60605.88. | | | |
| Description | Grade Level | Amount for 2013-15 | Percent of Total Budget |
| <i>Just Think Literacy</i> CCSS Units of Instruction and Literature Materials | K-5 | 13,600 | |
| <i>Envision Mathematics</i> CCSS Supplemental Materials | K-3 | 25,564 | |
| NGSS/CCSS Science Digital Textbook Project | Gr 6-8 | 30,000 | |
| CCSS Secondary Mathematics Redesign Project | Gr 9-12 | 62,004 | |
| Subtotal | | 131,168 | |
| Category 2: Professional Development | | | |
| Professional development (PD) for teachers, administrators, and paraprofessional educators or other classified employees involved in the direct instruction of pupils that is aligned to the academic content standards adopted pursuant to California <i>Education Code (EC)</i> sections 60605.8, 60605.11, 60605.85, and 60811.3. | | | |
| Description | Grade Level | Amount for 2013-15 | Percent of Total Budget |
| Science Teacher on Special Assignment (TOSA) .25 FTE for 2013-14 | Gr 6-12 | 25,688 | |
| CCSS PD for Administrators (<i>Pivot Learning</i> June 2013) | K-12 | 4,800 | |
| <i>Just Think Literacy</i> Trainers (Aug 2013 PD Days) | K-8 | 12,000 | |
| <i>Just Think Literacy</i> Sustained PD 2013-14, 2014-15 | K-5 | 79,200 | |
| Curriculum and Assessment Development Projects (CAD) | Pre-12 | 92,000 | |
| Secondary Literacy Project (pending) | Gr 6-12 | 40,000 | |
| Mathematics Professional Development (pending) | K-12 | 40,000 | |
| CCSS Professional Development (2013-14 PD Days) | K-12 | 209,944 | |
| Subtotal | | 503,632 | 79% |
| Category 3: Technology | | | |
| Integration of these academic content standards through technology-based instruction for purposes of improving the academic performance of pupils, including, but not necessarily limited to, expenditures necessary to support the administration of computer-based assessments and provide high-speed, high-bandwidth Internet connectivity for the purpose of administration of computer-based assessments. | | | |
| There are no funds allocated to this category. | | 0 | 0% |
| Total Expenditures | | 634,800 | 100% |

Per CDE, a school district, county office of education, charter school, or state special school may encumber the CCSS implementation funds at any time during the 2013–14 or 2014–15 fiscal years. On or before July 1, 2015, report detailed information to the California Department of Education (CDE), including, but not limited to, specific purchases made and the number of teachers, administrators, or paraprofessional educators that received professional development. (<http://www.cde.ca.gov/fg/aa/ca/commoncorefaq.asp>)

AGENDA—November 21, 2013

6.0 INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

6.2 Public Hearing on Sufficiency of Instructional Materials for 2013-2014

Background Information:

In May 2000, the ACLU and other public interest law firms and organizations filed a lawsuit alleging that the state of California lacked equal access to instructional materials and basic resources; provided inadequate instruction; and had massive overcrowding and inadequate, unsafe and unhealthy facilities. A settlement was reached in August 2004 resulting in several pieces of legislation requiring immediate implementation. Many of the new requirements apply to low performing schools and some apply to all school districts and schools.

Report:

The Governing Board must conduct an annual public hearing to make a determination that every pupil has sufficient textbooks and instructional materials in the core areas of language arts, mathematics, science and history/social studies consistent with the content and cycles of the state framework; every student enrolled in foreign language and health have sufficient textbooks and instructional materials; science laboratory equipment is sufficient for science lab courses in grades 9 through 12.

This is the opportunity for public comment at this meeting. The president of the Governing Board will open the hearing with this announcement:

“Now is the time and place for comments from the public concerning the sufficiency of textbooks and instructional materials in the subject areas of language arts, mathematics, science, history/social science, foreign language and health and science laboratory equipment for science lab courses in grades 9 through 12. Are there any comments?”

Financial Impact:

Holding of a public hearing carries no financial consideration.

AGENDA—November 21, 2013

6.0 INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

6.3 Adopt Resolution on Sufficiency of Instructional Materials for 2013-2014 (Action)

Background Information:

In May 2000, the ACLU and other public interest law firms and organizations filed a lawsuit alleging that the state of California lacked equal access to instructional materials and basic resources; provided inadequate instruction; and had massive overcrowding and inadequate, unsafe and unhealthy facilities. A settlement was reached in August 2004 resulting in several pieces of legislation requiring immediate implementation. Many of the new requirements apply to low performing schools and some apply to all school districts and schools.

Report:

The Board of Education must conduct an annual public hearing to make a determination that every pupil has sufficient textbooks and instructional materials in the core areas of language arts, mathematics, science and history/social studies consistent with the content and cycles of the state framework; every student enrolled in foreign language and health have sufficient textbooks and instructional materials; science laboratory equipment is sufficient for science lab courses in grades 9 through 12.

Education Code Section 60119, as amended by the Williams Settlement legislation, defines “sufficient textbooks or instructional materials” to mean that “each pupil, including English learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home. Districts are not required to provide two sets of textbooks or instructional materials for each pupil. Sufficient textbooks or instructional materials, as defined does not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage. Through 2013-2014, “sufficiency” also means that all pupils within the District who are enrolled in the same course must have standards-aligned textbooks or instructional materials from the same adoption, consistent with Education Code Sections 60119 and 60422.

Additionally, if a district provides students with standards-aligned electronic textbooks, each student must have the electronic equipment necessary to access the materials in class and at home in order to meet the sufficiency standard. If a district provides students with standards-aligned web-based instructional materials, each student must have the electronic equipment necessary to access the materials and an active Internet connection in class and at home.

If any students cannot access the electronic instructional materials at home because they do not have the necessary electronic equipment and/or active Internet connection, the district may still meet the sufficiency standard if those students receive printed instructional materials that are identical in content to the electronic or web-based instructional materials. Alternatively, school districts may meet the sufficiency standard by providing those students meet the sufficiency standard by providing those students with the electronic equipment and/or active Internet connections they need at home to access the materials, but they cannot require students or their parents/guardians to pay for the electronic equipment and/or Internet connections.

If insufficiency of materials is determined, the resolution must explain the reasons for the insufficiency and the action to be taken to remedy the insufficiency.

The attached resolution provides all of the information.

Financial Impact:

None for the approval of the resolution.

JPF

Superintendent's Recommendation:

That the Board adopt Resolution #13-11-01 on Sufficiency of Instructional Materials for 2013-2014.

Moved by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Student _____

**CORONADO UNIFIED SCHOOL DISTRICT
RESOLUTION #13-11-01**

**Williams Settlement Legislation
Resolution on Sufficiency of Instructional Materials for 2013-2014**

On motion of Member _____, Seconded by Member _____,
the following resolution is adopted:

WHEREAS, in order to receive state instructional materials funds, the Governing Board is required by Education Code Section 60119 to make a diligent effort to hold a public hearing and adopt a resolution determining that every pupil, including English learners, has sufficient textbooks or instructional materials in each of the following subjects that are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education: mathematics, science, history-social science, reading/language arts.

WHEREAS, as part of the required hearing, the Governing Board must also make a written determination as to whether each pupil enrolled in a foreign language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the curriculum frameworks adopted by the state board for those subjects.

WHEREAS, the Governing Board shall also determine the availability of laboratory science equipment as applicable to science laboratory courses offered in grades 9 to 12 inclusive.

WHEREAS, “sufficient textbooks or instructional materials,” means that each pupil, including English learners, has a textbook or instructional materials, or both, to use in class and to take home to complete required homework assignments. This does not require two sets of textbooks or instructional materials for each pupil.

THEREFORE BE IT RESOLVED, that the Governing Board hereby determines, as required by Education Code Section 60119, that the school district has sufficient instructional materials for each pupil in the following areas:

1. Mathematics
2. Science
3. Reading/language arts, including the English language development component of an adopted program
4. Health
5. Foreign Language
6. History/social science

BE IT FURTHER RESOLVED, that there is available science laboratory equipment for students in science laboratory courses offered in grades 9 to 12.

AGENDA – November 21, 2013

6.0 DISTRICT ORGANIZATION AND BOARD OPERATION

6.4 Nominate a representative to California School Boards Association Delegate Assembly to serve Region 17 (Action)

Background Information:

The California School Boards Association (CSBA) Delegate Assembly is a vital link in the association's governance structure. Working with local districts, county offices, the Board of Directors and Executive Committee, Delegates ensure that the association reflects the interests of school districts and county offices of education throughout the state.

CSBA Delegates serve two-year terms. Those elected in 2014 will serve beginning April 1, 2014 through March 31, 2016. There are two Delegate Assembly meetings each year, one in May prior to CSBA's Legislative Action Conference in Sacramento and one preceding the CSBA Annual Education Conference in November/December. Each Delegate is required to attend these two meetings each year.

Any CSBA member board is eligible to nominate board members within their geographical region or subregion. Each board may nominate as many individuals as it chooses by using the nomination form or submitting a letter of nomination.

Financial Impact:

In accordance with CSBA Bylaws, CSBA does not pay travel expenses associated with Delegate Assembly meetings. Districts and county associations often cover or offer supplemental help with expenses. Costs for attending Delegate Assembly meetings are approximately \$700 annually and are taken from the Governing Board budget for meetings and conferences.

Superintendent's Recommendation:

JPF

That the Board nominate a representative to serve on CSBA's Delegate Assembly to represent Region 17.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – November 21, 2013

6.0 DISTRICT ORGANIZATION AND BOARD OPERATION

6.5 Approve Revised Board Meeting Calendar (Action)

Background Information:

In December of each year, the Board of Education conducts an Annual Organizational Meeting at which Board Officers are elected and a Board Meeting Calendar is adopted for the upcoming year. At the December 13, 2012, meeting, the Board approved the annual organizational business of the Coronado Unified School District Board of Education that included the dates, times, and place for the regular Board meetings in 2013.

Proposal:

The Superintendent recommends the following changes for December 12, 2013:

- A Special Board Meeting for Strategic Planning Purposes, 9:00 am – 12:00 pm;
- Annual Organizational Meeting will begin 2:00 pm and adjourn approximately 2:35 PM; and
- A Special Board Meeting will begin immediately following the Annual Organizational Meeting to discuss the First Interim and also will include the results of a community survey performed by True North Research

Superintendent’s Recommendation:



That the Board approve the revised Board meeting calendar.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – November 21, 2013

7.0 DISTRICT ORGANIZATION AND BOARD OPERATION

- 7.1 Adopt Revisions to Board Policies, Board Bylaws, Administrative Regulations, and/or Exhibits and New Policy and Regulation 0460, Local Control and Accountability Plan (Proposal/First Reading)

Background Information:

Periodically the Board is presented with recommended revisions to Board Policies (BP), Board Bylaws (BB), Administrative Regulations (AR), and/or Exhibits (E). The recommendations are based on changes in law, the Education Code, Government Code, and/or rewording for better understanding.

Proposal:

Recent changes in the law require adoptions, and revisions of policies and regulations. Policies are included under separate cover and are available for review at the District Office.

This report is provided to the Board for information.

A stylized logo consisting of the letters 'JPF' in a blue, cursive font.

AGENDA – November 21, 2013

8.0 ORGANIZATIONAL BUSINESS

DISTRICT ORGANIZATION AND BOARD OPERATION

8.1 Proposed List of Agenda Items for Future Board Meetings (Report)

Background Information:

The Board requested that a list of topics for future Board agendas be published monthly to inform the public of proposed Board reports, items that will be discussed, and items to be voted on by the Board.

Report/Information:

To assist the Board in planning, the topics listed below are tentatively scheduled for the months indicated. Dates may vary due to the availability of necessary information. The reports are in addition to regular information and action items such as personnel and business items which appear on the agenda every month.

December 3, 2013: Special Board Meeting (Budget Study Meeting) 5:00 PM – Strand Hall

December 12, 2013: Special Board Meeting, 9:00 AM

- District Strategic Planning

December 12, 2013: Annual Organizational Meeting, 2:00 PM

- Election of Officers
- Approve 2014 Board Meeting Dates

December 12, 2013: Special Board Meeting, 2:40 PM

- Approve First Interim
- True North Research on the Results on the Community Survey

December 19, 2013: Regular Board Meeting

- Islander Sports Foundation Update
- Facilities Master Plan Report

January 7, 2014: Special Board Meeting (Budget Study Meeting) 5:00 PM – Village Hall

January 2014: Special Board Meeting

January 2014: Regular Board Meeting TBD

- State of District Address
- Superintendent's Evaluation
- Independent Auditor's Report on Financial Statements
- Uniform Complaint Quarterly Report
- Approve District Strategic Plan
- Approve Student Services Strategic Plan
- Board Policy Update – First Reading
- Site-Based Budget Findings (CSUSM)

February 2014: Special Board Meeting

February 2014: Regular Board Meeting TBD

- California School Boards (CSBA) Delegate Assembly Election
- Interdistrict Transfer (IDT) Agreements between South County School Districts
- STEAM Report
- Board Policy Update – Approval

March 2014: Regular Board Meeting TBD

- Second Interim Budget
- Special Education Report
- Approve Site Strategic Plans
- Approve the 2014-15 School Calendar
- Association of Coronado Teachers (ACT) Topics for Negotiations
- Coronado Unified School District Topics for Negotiations

April 2014: Regular Board Meeting TBD

- Uniform Complaint Quarterly Report
- Local Board Policy Review

May 2014: Regular Board Meeting TBD

- Board Policy Update – First Reading
- Budget Update
- Coronado SAFE Annual Report
- Coronado Schools Foundation Report
- Character Education Reports from Schools

June 2014: Regular Board Meeting TBD

- Superintendent Evaluation/Goals/Contract
- Consolidated Application
- GASB 45
- Uniform Complaint Quarterly Report
- Report on School Trips
- Approve Student Services Strategic Plan
- Board Policy Update – Approval
- 2013-2014 Budget Presentation
- Capital Facilities Plan (Green Sheet)

Financial Impact:

There is no impact to the general fund as a result of this report.

This report is provided to the Board for information.

The logo consists of the letters 'JPF' in a stylized, blue, cursive font.